

DRAFT MINUTES

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CUDDINGTON PARISH COUNCIL
Draft Minutes of the Parish Council Meeting held in the Bernard Hall
TUESDAY 22nd OCTOBER 2024 at 7pm

PRESENT: Ken Brown (**KMB**), Louise Butler (**LB**), Andrew Hughes (**AH**), Lorraine Stevens (**LS**), Malcolm Thomas (**MT**), Ravern Stevens (**RS**), Eman Parker (**EP**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were six Parishioners present (two parishioners joined at Item 5).

NB: Action points highlighted.

Parishioners Question Time

- **Planning application: 24/03017/APP.** The architect briefly outlined the background to the application. The original application (2017) was refused as the proposal was considered to be detrimental to the landscape setting of the conservation area. A landscape assessment and plan has been prepared by a professional landscape architect and it is considered the issues have been addressed by reducing the size of the proposed dwelling, positioning the new dwelling further from the existing house, creating access through the boundary of the existing property. The garage will be removed and replaced with planting to improve the visible impact to the landscape setting. Councillors were directed to the Design and Access statement and landscape report. The Parish Council has received correspondence regarding the recent tree works which included the felling of a mature silver birch and fruit trees. The applicant said that some low-grade small trees had been felled that did not require planning permission.
- **Planning application: 24/03123/ALB & 24/03122/APP.** The architect briefly outlined the application and directed Councillors to the Design and Access statement and heritage statement. He explained the approach for the rear extension and highlighted the planning authority's encouragement for contemporary architect against a listed building.

1. **Apologies.** There were no apologies.

2. **Approval of Draft Minutes.** The Draft Minutes of the September meeting were **agreed and signed** as a true record by Lorraine Stevens, Chair.

3. Matters Arising

- **Assets of Community Value:** Expiry dates: Crown PH (15.09.25).
- **Registration of Parish Council Land with Land Registry.** Awaiting response.
- **Replacement Nameplates - Tibby's Lane, The Green, Holly Tree Lane and Lower Church Street** reported. Update from Colin Woolford. To save money, Buckinghamshire Council batch similar low priority orders together and then issue to Balfour Beatty to deliver as package of works. As nameplates have no risk attached to them, Colin is unable to chase for date. He has assured the PC that an order has been raised.
- **Improved Mobile Phone Signal.** AH has chased MP and also asked Ashely Waite to chase MP. Arqiva recommended speaking to Cellnex whose advice is to speak to mobile phone operators, which AH is progressing. There are increasingly fewer options.
- **Inspection of gully near bus stop.** **ACTION: CLERK to chase Colin Woolford.**
- **Commonwealth War Grave Sign (CWGC).** In place to be installed.
- **Bollard and Verges.** Agreed at a cost of £1,022.54 (bollards) and £1,054.67 (installation) but subject to inspection of services and agreement from Colin Woolford. Application to Buckinghamshire Highways Commissioning Team may be required. **ACTION: KMB/CLERK.**

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- **Mirror at Crossroad at Crown.** ACTION: KMB/MT to try other cleaning remedies prior to purchasing new mirror.
- **Parish Council Website** (moving content and councillors emails to .gov.domain). ACTION: CLERK to progress with Oxford IT Solutions.
- **Assets of Community Value.** Notification received on 2nd October that Buckinghamshire Council has ACCEPTED the nomination by Cuddington Parish Council and has included the Cuddington Village Stores and Post Office in its list of assets of community value.
- **Councillor Training Course.** ACTION: CLERK to arrange for LB.
- **Welford Way Garden.** Cutting back completed by Fairhive Homes. ACTION: CLERK to request again for loose brickwork to be repaired. LS to co-ordinate working party for general garden tidying/planting.
- **Proposed changes to National Planning Policy Framework/Consultation.** Buckinghamshire's housing targets have increased from 2,912 to 4,122 new homes a year. Bucks Local Plan is due for adoption in 2027, with consultation and examination process in 2025 and 2026. Cuddington Neighbourhood Plan Review to commence early 2027.
- **Children's Play Area.** ACTION: MT to ask South Bucks Tree Surgeons for quote on remedial work to overhanging horse chestnut tree and check pheromone traps.
- **Remembrance Wreath.** ACTION: CLERK to add to Orders for Payment (£60.00)
- **Christmas Tree.** To be delivered on Friday 6th December 2024.

4. **Declarations of Interest.** There were no interests declared.

5. **Planning - please view Planning Applications and full comments on the [Buckinghamshire Council website](#)**

- **24/03017/APP - Land R/O The Lodge, The Green, Cuddington, Buckinghamshire, HP18 0AN**
Demolition of redundant garage and erection of detached chalet house. Comment by: 04.11.24
ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council
- **24/03035/APP - Foxglove Farm, Gibraltar, Dinton, Buckinghamshire, HP17 8TY**
Householder application for replacement doors and windows. Comment by: 11.11.24
ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council
- **24/03123/ALB & 24/03122/APP - Great Stone House, Great Stone, Cuddington, HP18 0AZ**
Listed building application for single storey rear extension. Loft conversion to habitable space. Changes to fenestration. Erection of outbuilding. Comment by: 13.11.24.
The Parish Council had no objections in principle but in the absence of Heritage Officer's report and the display of Planning Notices (which notify villagers of the planning application and therefore allow any interested party to comment) agreed to defer the final decision until the November meeting. ACTION: CLERK to request extension to comment deadline and agenda for November 2024.
- **24/03115/ALB and 24/03114/APP - The Cottage, Frog Lane, Cuddington, HP18 0AX**
Listed building application for single storey rear extension and minor alterations. Comment by: 15.11.24. In the absence of Heritage Officer's report and the display of Planning Notices (which notify villagers of the planning application and therefore allow any interested party to comment) it was agreed to defer the decision until the November meeting. A condition survey be to be conducted of the driveway prior to construction has been recommended by the PC's planning consultant. This will be discussed again next month. ACTION: CLERK to request extension to comment deadline and agenda for November 2024.

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PC Planning Governance. It was agreed that the Clerk will publish a Clerk's Planning Report with the Agenda. This will detail the planning application, history to the planning application, recent planning decisions and any large planning updates. A Chair's Planning Report will also be prepared and issued to Councillors. This will review the planning applications for the Agenda and will consider what the Chair consider to be the material planning considerations along with a precise of any correspondence. This will be compiled with the support of voluntary planning consultant, Ken Trew. **ACTION: CLERK to update The Planning Application Process.** The [Planning Considerations](#) guidelines and [Buckinghamshire Supplementary Planning Guidelines](#) adopted by Buckinghamshire Council were referred to during the meeting.

6. Contributions from Buckinghamshire Council Councillors. There were none.

7. Correspondence. There was none.

8. Road Safety Projects – please also see Highways and Traffic page of website.

- **Resurfacing and refreshing of road markings, refreshing coloured surfacing and dragons' teeth markings on approaches to village.** Order is in place for lining at south entrance to the village. Colin Woolford is trying to co-ordinate Chearsley re-lining with Cuddington and will advise date asap.
- **Village Gates.** Installation of village gates now to be re-programmed due to recent heavy rainfall/flooding. Date to be advised. Potential installation issues relating to adjacent ditch also flagged by BBLP, contractors.
- **Speed Indicator Devices.** Positions of new poles for SID's suggested for Bridgeway, Dadbrook and Aylesbury Road/Swan Hill. **ACTION: Steve Wright/CLERK to send description to Buckinghamshire Highways Commissioning Team and complete form.**
- **Waddeson Area Freight Zone Consultation.** Further updates when surveys on Ivinghoe Freight Intervention have been conducted.
- **Kings Cross Junction Lining.** Awaiting outcome of HS2 Road Safety Fund (12.06.24).

9. Playground. EP stressed that the monthly inspections of the playground does not replace the role of operational inspections which are performed by an engineer who understands the equipment. **ACTION: EP to obtain a comparison quote from an alternative supplier for the Operational Inspections (quoted £78.25 per inspection) and ascertain if any remedial work flagged can be carried out by that supplier.**

10. Reports form Councillors attending meetings/outside organisations including CPFA.
There were none.

11. Finance

- **Balance from Minutes of previous meeting** (24th September 2024): **£6,358.65**
- **Receipts:** **£23,632.84** (Precept (£19,500.00), insurance claim (£4,118.84) and map income (£14.00))
- **BACS Debits:** **£0.00**
- **Less Transfer to Cuddington Parish Council Savings Account:** **£0.00**
- **Balance of Bank Account:** **£29,991.49** (as at 17th October 2024)
- **Available Funds:** **£102,246.12** (balance of bank account plus balance of savings account (£72,254.63 including interest (£195.84))
- a. **Orders for Payment:** **£1,554.77**

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- **Venetia Davies - £504.77** (£486.72 + £15.00 (Use of Home) + £3.05 (postage)
- **Blades Turf Care Limited - £264.00** (Village Green grass cutting - £220.00 + £44.00),
- **Neal Waters - £90.00** (Children's Playground grass cutting)
- **South Bucks Tree Surgeon - £192.00** (£160.00 + £32.00) (Fell Rowan)
- **South Bucks Tree Surgeon - £456.00** (£380.00 + £76.00) (Liquid Amber, Hazel, Memorial Oak and Field Maple on playing fields)
- **Trustees of the Bernard Hall Committee - £48.00** (Hall hire – August and September)
Also agreed:
- **Gommes Forge Ltd - £55.00** (Best Kept Village date plaque - 2024)
BALANCE (Current Account): £28,381.72 (Available Funds less Orders for Payment).
BALANCE (Savings Account): £72,254.63
- b. **Management Report.** October 2024 report circulated.

Items for Information

- **Buckinghamshire Highways' Stakeholder Conference** – 28.10.2024 at 1pm, The Gateway, Aylesbury
- Anti-social behaviour has been reported in the playing fields together with a recent house burglary. **ACTION: CLERK to request more frequent visit with PSCO. LB to research Neighbourhood Watch Scheme.**
- **Parish Council Meetings.** The Parish Council will now meet on the 4th **Wednesday** of the month. The next meeting will be on Wednesday 27th November at 7pm in the Bernard Hall.

12. Date and Time of Next Meeting:

WEDNESDAY 27th NOVEMBER 2024 at 7pm in the Bernard Hall